



REQUEST FOR RECORDS

APPLICANT NAME: _____

DATE OF BIRTH: _____

NAME OF CURRENT SCHOOL: _____

PHONE NUMBER: _____

ADDRESS OF SCHOOL: _____

CURRENT GRADE: _____ LAST DATE ATTENDED YOUR SCHOOL: _____

Please send a complete and official copy of the records below:

- Complete Transcript
- Report Cards (current year plus past two years)
- All Standardized Test Scores
- Immunization Form
- Social Security Card
- Birth Certificate
- Special Education Record
- Attendance and Discipline Records

Parent's Signature (Authorization to send records to SVA)

Date

- PLEASE EMAIL RECORDS TO AMY GREENE, DIRECTOR OF ADMISSIONS, ST. VINCENT'S ACADEMY.

Amy.greene@svaga.net Any questions, 912-226-1749.