

## **Plan in the Event of a Long-Term Closing**

**Beginning Thursday March 19, 2020 – Log into your Google Classroom for each academic block. Your teacher will send you an invite to your school email address if you are not already using Google Classroom. You have until Monday March 23 to log in. Virtual Classes will start on Monday March 23 and Attendance will be Required.**

### **Schedule Beginning Monday March 23, 2020**

Here is the virtual schedule. The times listed below are a minimum requirement. Teachers can request additional meeting times within the normal school day time frame. Please make sure there are no conflicts with other class meeting times. We will follow the same schedule listed below for the duration of the school closing.

**For students to be counted present**, they must meet ALL the requirements listed below:

- Attend the sessions listed below for the entire session
- Complete ALL assignments listed in google classroom for that week
- Attend any additional sessions as required by the teacher

#### **Monday:**

- Open for students to work in the google classroom
- Teachers are to be available via email, google hangout or remind app for questions from 8am – 3pm.

#### **Tuesday:**

- A Block will meet in the Google hangouts and work in Google Classroom from 9-10am
- B Block will meet in the Google hangouts and work in Google Classroom from 10-11am
- Teachers are to be available via email, google hangout or remind app for questions from 8am – 3pm.

#### **Wednesday:**

- C Block will meet in the Google hangouts and work in Google Classroom from 9-10am.
- D Block will meet in the Google hangouts and work in Google Classroom from 10-11am
- Teachers are to be available via email, google hangout or remind app for questions from 8am – 3pm.

#### **Thursday:**

- E Block will meet in the Google hangouts and work in Google Classroom from 9-10am
- F Block will meet in the Google hangouts and work in Google Classroom from 10-11am
- Teachers are to be available via email, google hangout or remind app for questions from 8am – 3pm.

#### **Friday:**

- G Block will meet in the Google hangouts and work in Google Classroom from 9-10am
- Teachers are to be available via email, google hangout or remind app for questions from 8am – 2pm.

## **Google Classroom:**

### **1<sup>st</sup> time logging in:**

1. Go to **classroom.google.com** and click Go to **Classroom**.
2. Enter your username and click Next.
3. Enter your password and click Next.
4. If there is a welcome message, read it and click Accept.
5. click I'm A **Student**

### **In you have logged into the Google Classroom Before:**

1. Go to Google.com
2. In the upper right corner, log in with your school email account/password
3. Click on the little boxes (9 of them)
4. Choose Classroom

## **Google Hangouts:**

Once you are logged in to your google account. Please go to the Google Hangout Icon, listed in your account. Click on the little boxes and look for Google Hangout. The symbol looks like:



Please select Hangout, NOT MEETS!

If you do not know your school email address and password, please email Mr. Lentz at [paul.lentz@svaga.net](mailto:paul.lentz@svaga.net) or check you primary email address that was input into Core for an email with your user name and password.

If you do not have access to a mobile device or laptop, please contact Ms. Odom at [dawn.odom@svaga.net](mailto:dawn.odom@svaga.net) or call 912-226-1767.