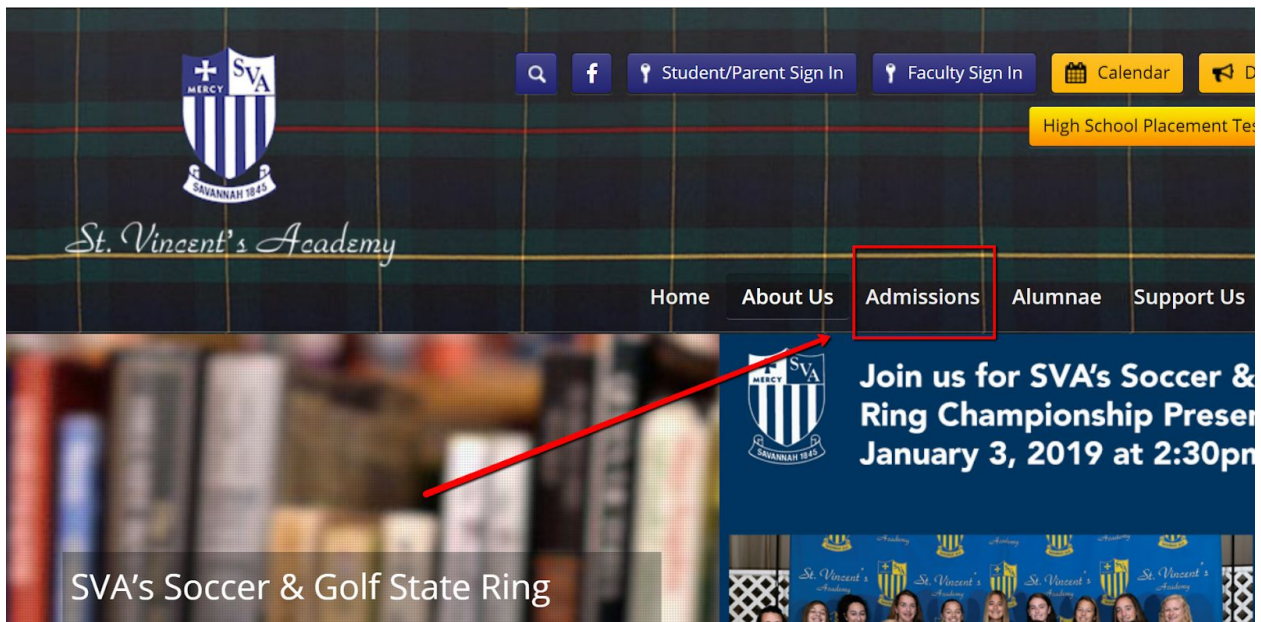


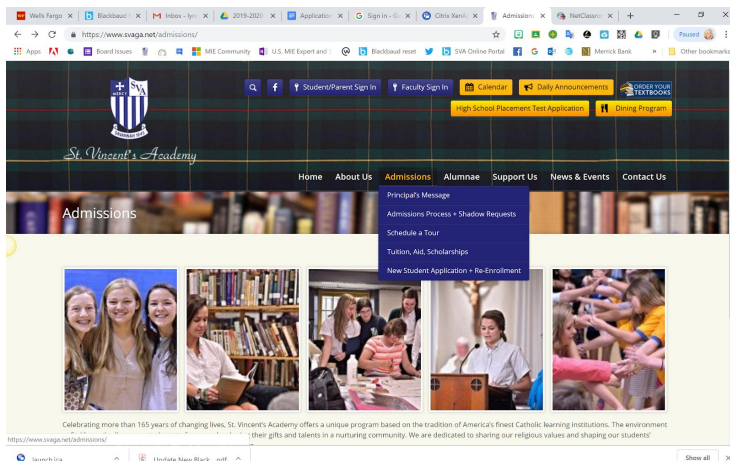
Please follow these steps if you have a NetClassroom ID

## Directions: Creating a **New Student Application** for Existing Stakeholders

Step 1: Go to the [Home Page](#) and select Admissions



Step 2: Select the 5th option: New Student Application + Re-enrollment



### Step 3: Select New Application

**New Application and Re-enrollment Form**

There is a \$200 non-refundable Application / Re-enrollment fee if paid by February 16th.

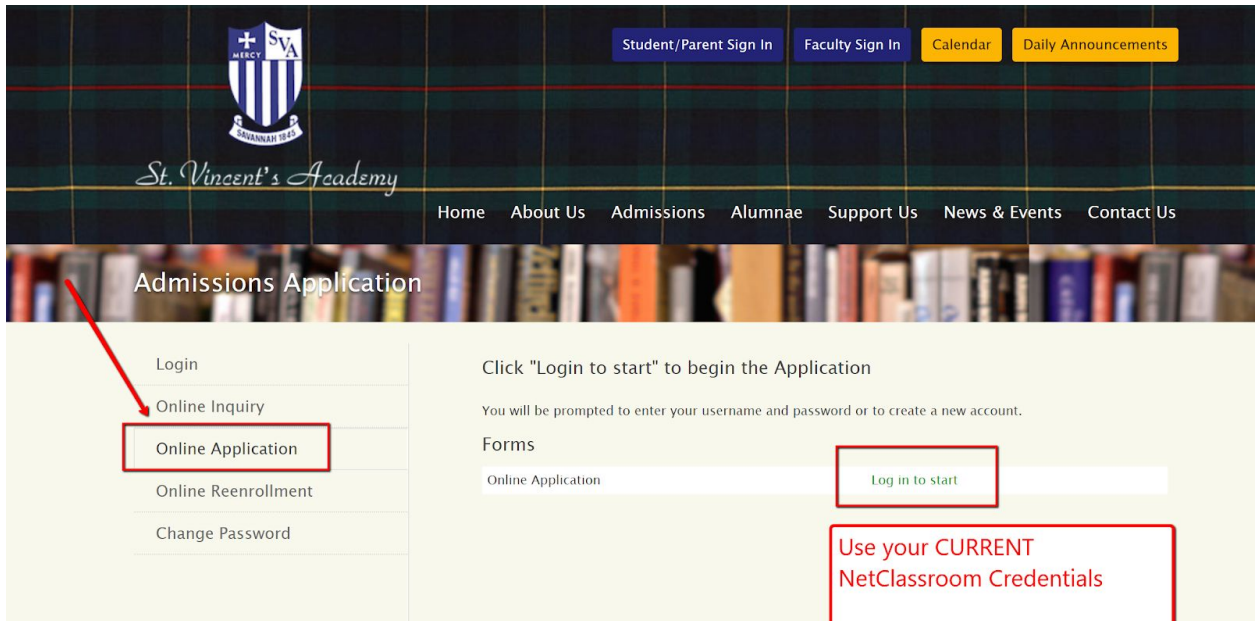
February 17th through March 30th the non-refundable Application / Re-enrollment fee will be \$250.

After March 30th the non-refundable Application / Re-enrollment fee will be \$300.

This form must be completed and taken to your current school. We do not request records.

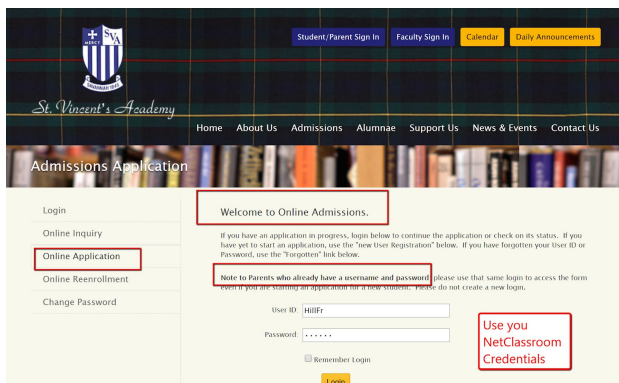


### Step 4: Be sure to select the Online Application and select Login to Start



The screenshot shows the website header with the school logo and navigation links: Student/Parent Sign In, Faculty Sign In, Calendar, and Daily Announcements. The main menu includes Home, About Us, Admissions, Alumnae, Support Us, News & Events, and Contact Us. The Admissions Application page is displayed, featuring a sidebar with options: Login, Online Inquiry, Online Application (highlighted with a red box), Online Reenrollment, and Change Password. A red arrow points to the Online Application link. The main content area contains instructions: "Click 'Login to start' to begin the Application. You will be prompted to enter your username and password or to create a new account." Below this, there is a "Forms" section with a dropdown menu set to "Online Application" and a "Log in to start" button (highlighted with a red box). A red box at the bottom right contains the text: "Use your CURRENT NetClassroom Credentials".

### Step 5: Use your current NetClassroom credentials. If you have forgotten your NetClassroom credentials, please contact: [admissions@svaga.net](mailto:admissions@svaga.net)



The screenshot shows the login page for the Online Admissions application. The sidebar on the left has the same options as in Step 4, with "Online Application" highlighted. The main content area features a "Welcome to Online Admissions." message. Below the message, there is a note: "If you have an application in progress, login below to continue the application or check on its status. If you have yet to start an application, use the 'New User Registration' link below. If you have forgotten your User ID or Password, use the 'Forgot?' link below." A red box highlights the text: "Note to Parents who already have a username and password please use that same login to access the form even if you are starting an application for a new student. Please do not create a new login." Below this note are fields for "User ID" (with "Hillz" entered) and "Password" (with "\*\*\*\*\*" entered), a "Remember Login" checkbox, and a "Login" button. A red box at the bottom right contains the text: "Use your NetClassroom Credentials".

## Step 6: Identify your relationship to the applicant

The screenshot shows a web browser window displaying the St. Vincent's Academy Admissions Application form. The browser's address bar shows the URL: <https://4430.schoolforms.org/application?rf=fd8348d1-2d2b-4c2b-911b-5923b21b0296>. The page header includes the St. Vincent's Academy logo and navigation links: Student/Parent Sign In, Faculty Sign In, Calendar, and Daily Announcements. Below the header is a navigation menu with links: Home, About Us, Admissions, Alumnae, Support Us, News & Events, and Contact Us. The main content area is titled "Admissions Application" and features a sidebar with links: Online Inquiry, Online Application, Online Reenrollment, Change Password, and Logout. The "Relationship to applicant" dropdown menu is open, showing a list of options: Parents (selected), Father, Mother, Step Father, Step Mother, Guardian, Grandfather, Grandmother, Friend, Great-Grandmother, Stepmother, and Stepfather. A "Continue" button is visible next to the dropdown. The browser's taskbar at the bottom shows several open tabs, including "launch.ica" and "Update New Black...pdf".

## Step 7: Complete the application.

**Please Note: For document uploads, the form accepts PDF, docs, PNG, or JPEG. A photo of the required documents is sufficient to upload. If you have any questions or encounter any problems during this process, contact: [admissions@svaga.net](mailto:admissions@svaga.net)**